



LAFCO MEETING AGENDA

June 10, 2004

4:00 P.M.

**Board Chambers, County Administration Building
1195 Third Street, Room 305
Napa, CA**

Harry Martin, Chair
Mike Rippey, Vice-Chair
Guy Kay, Commissioner
Ken Slavens, Commissioner
Brad Wagenknecht, Commissioner
Bill Dodd, Alt. Commissioner
Volker Eisele, Alt. Commissioner
Lori Luporini, Alt. Commissioner

Daniel Schwarz, Executive Officer
Jacqueline Gong, Commission Counsel
Keene Simonds, Analyst
Kathy Mabry, Commission Secretary

1. CALL TO ORDER; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PROCEDURAL ITEM

Appointment of Chair and Vice-Chair to two-year terms (June 2004 – June 2006)

4. APPROVAL OF MINUTES

April 8, 2004

5. PUBLIC COMMENT

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for hearing or discussion as part of this Agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

6. CONSENT CALENDAR

Staff recommends approval of all action items on the consent calendar.

a) Adoption of Calendar for July 2004 to December 2004 (Action)

The Commission will consider scheduling regular meetings for August 12, October 14, and December 9.

b) Big Ranch Road/Griffen Lane District Annexation to the Napa Sanitation District (Action)

The Commission will consider annexation of approximately 5.51 acres of residential territory to the Napa Sanitation District. The subject territory is comprised of two contiguous parcels in the City of Napa. The annexation is intended to facilitate a proposed development project to divide the subject territory into 22 single-family residential lots. This project is referred to as the "Christensen Subdivision." The proposal has 100% consent of property owners and affected agencies. (APN: 038-250-060 and 038-250-061)

c) Borrette Lane No. 6 Sphere of Influence Amendment and District Annexation to the Napa Sanitation District (Action)

The Commission will consider an amendment to the Napa Sanitation District Sphere of Influence to add a 2.42-acre, residential parcel within the City of Napa, and concurrent annexation of this subject territory to the District's jurisdiction. The annexation is intended to facilitate division of the existing parcel into two new parcels, and the construction of a single-family residence to receive service from the District. The proposal has 100% consent of the property owners and affected agencies. (APN: 041-700-012)

d) Browns Valley Road No. 10 District Annexation to the Napa Sanitation District (Action)

The Commission will consider annexation of approximately 1.5 acres of residential territory to the Napa Sanitation District. The subject territory is comprised of one parcel in the City of Napa. The annexation is intended to facilitate a proposed development project to divide the subject territory into six single-family residential lots. This project is referred to as the "Johnson Subdivision." The proposal has 100% consent of property owners and affected agencies. (APN: 041-292-039)

e) Green Island Road No. 2 Reorganization – City of American Canyon and American Canyon Fire Protection District

The Commission will consider concurrent annexation of approximately 7.47 acres of undeveloped property to the City of American Canyon and to the American Canyon Fire Protection District. The subject territory is comprised of one parcel in unincorporated Napa County. The proposed reorganization is intended to facilitate a future development project that includes subdividing the subject territory into two industrial lots. The subject territory is located outside the American Canyon Fire Protection District's sphere of influence, necessitating a concurrent sphere of influence. The proposal has 100% consent of property owners and affected agencies. (APN: 058-030-042)

7. PUBLIC HEARING

a) **Adoption of FY04-05 Final Budget**

The Commission will consider and adopt a final budget for Fiscal Year 2004-2005. (Government Code §56381)

b) **Appointment of Alternate Public Member to Four-Year Term (May 2004 – May 2008)**

The regular members of LAFCO appointed by the Board of Supervisors and by the City Selection Committee will consider the appointment of an alternate member to represent the general public on the Commission. There are three applicants for the position. (Government Code §56325(d) and §56331)

8. COMMISSION ACTION ITEMS

a) **Comprehensive Water Service Study: Service Review Determinations for the Congress Valley Water District (continued from April 10, 2004)**

The Commission will review determinations for the water service study as it relates to the Congress Valley Water District. The Commission will consider the report of staff and may make related determinations as required by Government Code §56430.

b) **Comprehensive Water Service Study: Service Review Determinations for Circle Oaks County Water District (continued from April 10, 2004)**

The Commission will review determinations for the water service study as it relates to the Circle Oaks County Water District. The Commission will consider the report of staff and make related determinations as required by Government Code §56430.

c) **LAFCO Study Schedule and Support Services**

The Commission will consider staff's recommendation for obtaining support services for components of its adopted study schedule. The Commission will consider execution of a professional services agreement as a result of a request for proposals it authorized at its April 8, 2004 meeting. The agreement is for a not-to-exceed amount of \$35,000.

d) **LAFCO Governance Studies – Napa Sanitation District and Berryessa Agencies – Support Services**

The Commission will consider staff's recommendation to enter into a professional services agreement for support service for two studies on governance options for the Napa Sanitation District and the service providers in the Lake Berryessa region. The agreement is with a graduate student from the Goldman School of Public Policy at UC Berkeley and is for a not-to-exceed amount of \$10,000.

e) **Legislative Report and Adoption of Positions**

The Commission will consider adopting positions on legislation.

9. COMMISSION DISCUSSION

a) **LAFCO Studies: Service Reviews and Sphere of Influence**

The Commission will receive an oral report on the status of various studies being conducted by staff, including the service reviews for the City of Napa, the Napa County Mosquito Abatement District, and Landscaping and Lighting Services.

b) **Draft Policy on the Appointment of Chair and Vice-Chair**

The Commission will discuss a draft policy for the appointment of the chair and vice-chair. The policy will be considered for adoption at the next meeting of the Commission.

10. CLOSED SESSION

NONE

11. INFORMATION ITEMS/NEW BUSINESS/COMMISSIONER COMMENTS

12. ADJOURNMENT

NOTE TO ALL AGENDA RECIPIENTS

At its April 8, 2004 meeting, the Commission expressed a desire that someone representing the Circle Oaks County Water District be present at the June 10, 2004 meeting. Agenda Item No. 8b has been set to be considered at approximately 4:45 P.M. to ensure that a representative is present.

4:45 PM
SET ITEM